

International Management Centres Association

Graduation 2010

Advance Notice



IMCA Graduation - Saturday 11th September 2010, Oxford, England

This is your advance notice of the date for the 2010 Graduation event – 11th September.

Please diarise this date now!

The venue is The Examination Schools - East Writing School, University of Oxford, England.

The Graduation Ceremony will take place in the afternoon and will be followed by Graduation Dinner at New College, Oxford. Graduands are also required to attend a Graduands Workshop on Friday 10th September at New College, Oxford. For Faculty - we will notify you of any meetings due to take place prior to the event nearer the date.

Graduands don't forget! You will have Graduation fees to pay once you pass your final examinations.

Careful readers of the Conspectus will know that Graduation Fees are payable by successful Associates but always prior to Congregation. You, or your employer if you so instruct us, will receive an invoice for your graduation fees from IMCA totaling maximum £450 sterling. This covers all aspects of certification, your Members Guarantee, Entrance Fee and first year membership Subscription, plus an invitation to your spouse and children under 16 for Graduation Congregation and Gala Dinner.

We must advise you that, unless this fee is paid by 20 July 2010 we cannot ensure that your name will be entered into the programme and that a certificate and robe will be available.

There are some extras to be budgeted for as well:

Travel costs, accommodation, drinks, photography and robe hire.

Please note that prior to Graduation, the following items must be lodged with the Global Registry. Please liaise with your Associate Dean locally to make arrangements for this to happen:

- Dissertation Abstract, electronically
- Dissertation / Thesis, electronically
- Dissertation / Thesis in hard copy, bound as per guidance notes available on the IMCA Global Campus
- External Examination Report
- Payment of Graduation Fee

Many attendees of the Graduation event try to include a short holiday with their family. Your local travel agent will have special packages available. Oxford is a historic city with a host of cultural, family and outdoor attractions to visit.

For further information, visit the Oxford City website: www.oxfordcity.co.uk

Do nothing more about this information at present other than take careful note. We will be in touch soon with final details that will require action from you.

Career Success Through Action Learning at Work

The Association of International Management Centres – IMCA – is a global professional commonwealth for lifelong career and management development by workplace action learning under the guarantee of its members.

www.i-m-c.org